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GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
16 EDISON DRIVE  
AUGUSTA, MAINE  
04330



MICHAEL F. KELLY  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

BOARD OF EMS MEETING  
JUNE 8, 2001  
9:30 AM  
MAINE EMS CONFERENCE ROOM  
  
MINUTES (CORRECTED VERSION)

Members Present: Leo Bouchard (Chair), Jim McKenney, John Burton, Robert Ashby, Oden Cassidy, Debbie Dane, Richard Doughty, William Dunwoody, Penelope Stevens, Charles Little, Steve Leach

Regional Coordinators: Donnie Carroll, Dan Bahr, Rick Petrie

Staff: Jay Bradshaw, Dawn Kinney, Drexell White

1. Introduction of Guests: none present

2. Approval of May 2, 2001 minutes.

**MOTION: To approve the minutes of the May 2, 2001 meeting as distributed. (Little; second by Dunwoody). Approved.**

3. Old Business

a. Legislation

Jay distributed copies of the latest Legislative Update and reviewed the status of various bills. After the session closes, a final summary will be posted to the MEMS web site.

b. Budget

Jay reported that although there have been very many late night sessions at the Appropriations Committee, there has not yet been any final action taken on the Part 2 budget bill. The latest discussions look like the Legislature will provide an additional General Fund appropriation of \$95,000 in each year of the biennium; however, this means that MEMS will have a net loss to its operating budget of ~\$7,000 in FY 02 and \$14,000 in FY 03. Due to the timing of some expenses, this should not present a problem in FY02, but there will have to be a number of adjustments before FY03 unless another funding source is identified.

Jay requested that the Board consider authorizing him to negotiate the terms of the contracts once the Legislature has concluded its work.

**MOTION: To authorize MEMS to work with the Regional Councils and negotiate the terms of the contracts, which may cover up to a two year period. (Leach; second by Little) Unanimous**

On behalf of the Board, Steve Leach complimented Jay for his work with the Legislature this past session, including the ongoing budget work sessions – and his efforts to try and work out a budget that is mindful of the many demands put upon both the state and regional offices.

4. New Business

a. Investigations Task Force Report

Nothing to report (no meeting this month).

b. Investigations Committee Action Items

i. Ratification of May 2, 2001 minutes

**MOTION: To ratify the May 2, 2001, minutes of the Investigations Committee. (Dunwoody; second by Leach) Unanimous**

ii. Consent Agreements

**MOTION: To ratify the consent agreement with Norman Dendron (Stevens; second by Leach) Unanimous**

**MOTION: To ratify the consent agreement with Leslie Bodman (Dunwoody; second by Leach) Unanimous**

**MOTION: To initiate an investigation regarding Robert Davis (Doughty; second by McKenney) Unanimous**

c. Operations Team Action Items

The Operations Team will be meeting on Monday, June 11, 2001. Agenda items include regional contracts for FY 02/03 and cost of licensing examinations. A report will be made to the Board regarding possible adjustments.

d. Service sponsorship work group

Nothing new to report – the Committee has not met since the previous Board meeting.

e. Rules Revisions

- i. The Committee met in May and will meet again on June 20. There will be no meeting scheduled in July or August, but they will resume meetings on Wednesday, September 19 at 1:00 PM.

f. Other

i. Other

- Peninsula Drug Box plan. Peninsula Ambulance Corps have presented a plan to obtain their non-schedule medications from a commercial pharmacy, but continue to obtain scheduled drugs through Blue Hill Hospital. In its proposal, the service has

addressed the issues of procurement, storage and accountability. Furthermore since the medications proposed to be obtained from the pharmacy are of the non-scheduled type, staff recommends approval of the plan.

**MOTION: To approve the drug storage plan presented by Peninsula Ambulance Corp. (Doughty; second by Stevens). Unanimous.**

- ii. Drug box thefts – Steve Leach expressed concern about the recent incidents where drugs have been stolen from ambulances. In these cases, the theft was immediately detected and reported; however, in light of a growing concern that this may illustrate a growing trend, consensus was that a letter would be sent to all services licensed or permitted to carry medications alerting them to this potential problem and advising them to take an individual review of their current system and adjust as necessary to help minimize their exposure.

## 5. Staff Reports

### a. Office

Jay thanked those who were able to attend the EMS Awards Ceremony on May 21. The ceremony went well and received good media exposure for several recipients.

MEMS will be working with the Office of Rural Health on an AED project being funded by the federal Office of Rural Health. Maine is one of three states that will be receiving \$35,000 to develop a model for placement of AEDs in rural settings and to evaluate their use.

Thanks to the generosity of Delorme Mapping in Yarmouth, MEMS was able to purchase a large quantity of the Maine Atlas & Gazetteer books for distribution to EMS services. These will be distributed through the regional offices during the coming months.

Dawn has completed inspections in Kennebec Valley and will begin working in the Southern Maine region.

### b. MDPB

The MDPB has completed most of its work on protocol revisions and is working toward an updated version being available in November 2001. Revisions include: Paramedic Interfacility Transfer Medications, helicopter landing zone information, updated helmet removal and spinal assessment protocols. Following the June meeting, the MDPB will take a summer break during July and August.

Fall agenda items will include: QI data and the continuing work on certification/recertification/decertification.

## 6. Other

Summer Meeting Schedule – There will not be a meeting scheduled for July or August unless it is deemed necessary by the chairs. Next regularly scheduled meeting will be Wednesday, September 5, 2001 @ 9:30 AM in the Maine EMS Conference Room.

The meeting adjourned at 11:00